

Oak Ridge Area Facilities

Facility	Meeting Rooms	Capacity/Size	Food Service	Liquor Service	Equipment
American Museum of Science & Energy (AMSE) 300 S. Tulane Ave. 865-576-3200; 676-6024-fax Contact: Glenda Bingham gbingham@amse.org	4	312 seat auditorium	With pre-approved caterer	After hours with pre-approved caterer	10, 6 ft. rounds; 10, 6 ft.; 200 chairs
Double Tree Hotel 115 S. Illinois Ave. 865-481-2468; 481-2474-fax Contact: Rodney Johnson rjohnson@cooperhotels.com	4	260 banquet 150 classroom 300 theatre 350 receptio	Yes	Yes	26 rounds; 70 6 ft. classroom tables; 300 chairs
Oak Ridge Civic Center 1401 Oak Ridge Turnpike 865-425-3450; 425-3418-fax Contact: Jeanne Morales jmorales@corn.org	Gymnasium Social/A B Craft/Club Outdoor covered pavilion	1495 sq. feet 145 sq. feet each 40 sq. feet each 5200 combined square footage	With pre-approved caterer	Yes; with restrictions	9, 6 foot tables; 100 chairs
Pollard Technology Conference Center 210 Badger Ave. 865-765-5273; 241-2196-fax http://www.pollardcenter.org/	3 conference rooms; 300 seat auditorium	10,000 sq. feet of flexible meeting space	With pre-approved caterer	Call for more info.	Call for more info.
Comfort Inn 433 S. Rutgers Ave. 865-481-8200; 483-6142-fax Contact: Mist Perry or Helen Perkins misty.perry@broadwayhospitality.com	3	1250 combined sq. footage	With pre-approved caterer	Yes; with restrictions	9 tables; 100 chairs
Children's Museum of Oak Ridge 461 W. Outer Dr. 865-482-1074; 481-4889-fax Ginger Ross gigiross@comcast.net	1 large gymnasium; several small classrooms	Gym capacity: 500	With pre-approved caterer	N/A	
Oak Ridge City Center 333 Main St. 865-482-2008; 482-4788-fax Ashley Moses http://oakridgecitycenter.com/	1 ballroom/ banquet 5 meeting rooms	23,400 total sq. footage of all rooms	With pre-approved caterer	Yes	